

GOVERNMENT OF TELANGANA

ABSTRACT

Industries and Commerce Department – Right to Information Act 2005 (Central Act No. 22 of 2005) – Publication of Information under Section 4(1)(b) of the Right to Information Act, 2005 – Published - Orders – Issued.

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INDUSTRIES AND COMMERCE (OP) DEPARTMENT

G.O.Ms.No.50.

Dated:18.09.2018

Read:

The Right to Information Act, 2005, (Act No.22 of 2005 Central Act) Published in Gazette of India (extraordinary) vide Notification No.25, dt.21-6-2005.

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ORDER :-

Whereas Section 4 (1)(b) of the Right to Information Act 2005 (Central Act No. 22 of 2005) casts an obligation on every Public Authority to publish information on 17 items referred to therein the said section, and shall be updated every year.

2. Now, therefore, in compliance of the above statutory obligation, and in pursuance of the bifurcation of the State of Andhra Pradesh the revised information in respect of Industries and Commerce Department, Telangana Secretariat, is herewith published as noted in the Annexure to this order. The said information shall be updated once in a year as per clause xvii of 4(1)(b) of Right Information Act-2005.

3. The information is available on the website "www.goir.telangana.gov.in"

JAYESH RANJAN

PRINCIPAL SECRETARY TO GOVERNMENT & CIP (FAC)

To:

All Officers in Industries and Commerce Department.

All Head of Departments under the Administrative control of Industries and Commerce Department.

The General Administration (I & PR.II) Department.

The General Administration (GPM & AR) Department.

Copy to :

All Sections in the Department

All Departments of Secretariat,

P.S. to Chief Secretary to Government.

P.S. to Principal Secretary to Chief Minister.

P.S. to Minister for Industries and Commerce Department.

P.S. to Principal Secretary to Government & CIP (FAC),

Industries and Commerce Department

SF/SC.

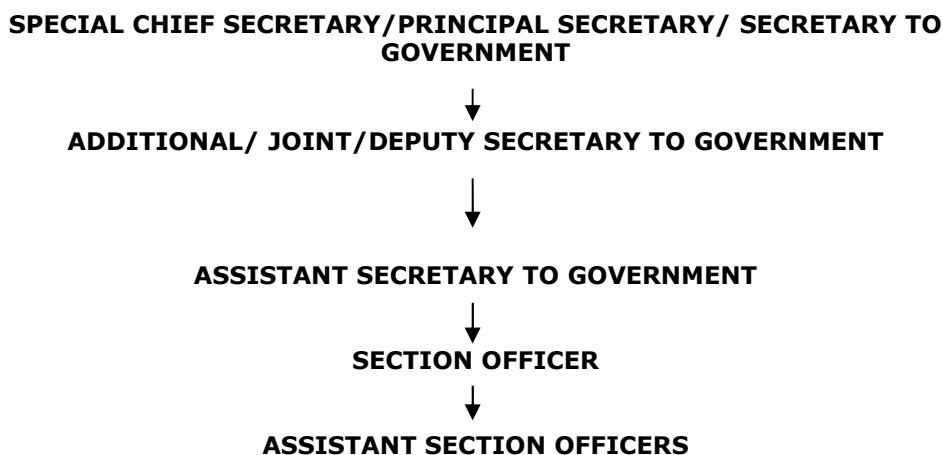
//FORWARDED :: BY ORDER//

SECTION OFFICER

**ANNEXURE TO G.O.Ms.No.50, Industries and Commerce (OP)
Department, dt.18.09.2018.**

I. The Particulars of the organization functions and duties:-

Organisation chart of Industries and Commerce Department Telangana Secretariat



The following Heads of Department and Statutory Bodies working under the administrative control of the Industries and Commerce Department at present:-

1. Commissioner of Industries.
2. Director of Handlooms and Textiles.
3. Director of Mines and Geology .
4. Director of Sugar and Cane Commissioner
5. Commerce and Export Promotion
- 6.Telangana State Industrial Infrastructure Corporation Limited
- 7.Telangana State Industrial Development Corporation Limited
8. Telangana State Finance Corporation
- 9Telangana State Mineral Development Corporation
10. Telangana State Leather Industries Corporation
- 11.Telangana State Handlooms Weavers Co-operative Society Limited
12. Telangana State Handicrafts Development Corporation
- 13.Telangana State Khadi and Village Industries Board
- 14.Telangana State Trading Promotion Corporation.

II. THE POWERS, AND DUTIES OF OFFICERS AND EMPLOYEES

1. Special Cheif Secretary/Principal Secretary to Government / Secretary to Government

He is the Official head of the Department. He is responsible for careful observance of the Business Rules and Secretariat Instructions in the Transaction of Business in the Department and helps formulate the Policy of Industries and Commerce Department. He exercises general supervision and control over the staff under his and he is responsible for seeing that the members of the staff attend to the work allotted to them efficiently and expeditiously. It is his duty to take efficient steps for the prompt dispatch of Business in the department. The Special Secretary / Joint Secretary / Deputy Secretary and Assistant Secretaries of Government assist the Principal Secretary.

Besides the above, the Principal Secretary will coordinate the activities of the Heads of Departments under the control of Industries and Commerce Department.

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2. Additionl/Joint/Deputy Secretary to Government:

The Deputy Secretary to Government assist the Principal Secretary in this Department in respect of the subjects allotted to them by the Principal Secretary. They can directly send the files to other Departments for obtaining their remarks/ advises.

3. Assistant Secretary to Government:

The Assistant Secretary to Government exercises control over the Sections placed in his charge with regard to dispatch of business and in regard to maintaining discipline in the Sections. He/She is also responsible to submit the files to Senior Officers.

4. Section Officer:

The Section Officer is in charge of a Section in the Department. Two / One Assistant Section Officers assist him. He/She is responsible for all files relating to the subjects allotted to the Assistant Section Officers under him/her. He/She is directly responsible to the officers under whom he/she works for the efficient and expeditious dispatch of business in all stages in his/her Section. The training of the Assistant Section Officers under him/her is one of his/her principal functions. He/she himself/herself under takes to deal with the more difficult or important papers. He/She should maintain discipline in his Sections.

5. Assistant Section Officer:

The main duties of Assistant Section Officer in a Section are to reference the communications properly and submit the file to Section Officer along with relevant material and assist the Section Officer in dealing with cases pertaining to his/her Section. He/She is responsible to maintain Personal Register and dispatching the draft fair copies after comparing the same. He/She is basically the custodian of all files pertaining to their subjects.

6. P.S / Stenographers:

Private Secretaries to Principal Secretary to Government attends to dictation given by the Principal Secretary, receives files from sections, maintain secrecy of the Peshi and such other items of work entrusted by the Principal Secretary / Secretary. The stenographers working for Special Secretary / Deputy Secretary to do shorthand work to them and such other items of work as are entrusted to them including maintaining the movement of files & tappals.

III. THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY:

The procedure involved in decision making is by way of consulting the Heads of Departments under the administrative jurisdiction of the Industries and Commerce Department, advisory Departments like, Finance, General Administration and Law Departments, Vigilance Commission, Telangana State Public Service Commission etc., circulating the file to the concerned Minister(s) and Chief Minister, through the Chief Secretary wherever necessary. The Principal Secretary disposes of the cases based on the delegation of powers as per Business Rules and Secretariat Office Manual.

IV. NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS:

The Business of the Government will transact in the Department as per the Secretariat Business rules and in terms of Secretariat Office Manual, duly obtaining the required budget allocation wherever necessary by placing necessary proposals to the Legislature through Finance Department for the various schemes that are sanctioned and that are to be taken up based on the Priority for the benefit of the State.

The Department submits memorandum to the Council of Ministers for clearance of various proposals and schemes which need such approval. It interacts with the Government of India for clearance of proposals regarding various schemes to be implemented by State Government wherever required.

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V. THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS:

Some of the major statutes dealt with by the Department are as follows:

- 1.Fundamental Rules
- 2.State and Subordinate Service Rules
- 3.Secretariat Office Manual
- 4.Telangana Civil Services(Classification, Control & Appeal) Rules,1991
- 5.Telangana Civil Services (Conduct) Rules, 1964
- 6.Telangana State Leave Rules
- 7.Telangana State Revised Pension Rules, 1980.
8. Mines and Minerals Development Act, 1957
- 9.Telangana State Minor Mineral Concession Rules, 1966
- 10.National Mineral Policy, 2008
- 11.Telangana State Sand and Mining Rules, 2015.
- 12.Telangana Sugar Cane (RS&P) Act-1961
13. Telangana Sugar Cane (RS&P) Rules-1961
14. Telangana State Industrial Project Approval and Self-Certification System (TS-iPASS) Act, 2014
- 15 Telangana State Industrial Development And Entrepreneur Advancement (T-Idea) Incentive Scheme, 2014.
- 16.Telangana State Program For Rapid Incubation Of Dalit Entrepreneurs (T-Pride) Incentives Scheme – 2014

VI: A Statement of the categories of documents that are held by it or under its control:-

1. Government Order (Manuscript Series)
2. Government Order (Routine)
3. Memo.
4. Letter
5. U.O. Note
6. Office Order (Manuscript Series)
7. Office Order (Routine)
8. Endorsement
9. D.O. Letter

Sections in this Department:

1. Office Procedure Section:

A1 Seat:

All establishment matters pertaining to Ind. & Com. Dept, Dr.MCR HRD Institute Training Programmes etc., all Miscellaneous matters pertaining to the Seat.

A2 Seat:

Sanction of Loans and Advances to the staff of Industries and Commerce Department and Head of the Departments and re-allocation to the Head of the Departments, Tour Advances Domestic and Foreign, Reimbursement of medical bills and Health Cards to the staff, Purchase/Procurement of Books/Acts and Payment of News Paper bills, maintenance of Telephones & Government Vehicles, Purchasing of Stationery and maintenance of record room, all miscellaneous matters pertaining to the seat.

A3 Seat:

Maintenance of Budget of the Industries and Commerce Department, preparation of bill and claiming of all kinds of Salary Bills/Bills of miscellaneous in nature of the staff and Ind. & Com. Dept, maintenance of Petty Cash, maintenance of accounts, claiming of bills on the G.Os, issued by other Sections, reconciliation of sanctions etc., Maintenance of Stores and Stock Register.

Mines 1 Section:

A1 Seat:

Establishment and Policy matters of Director of Mines and Geology and Telangana State Mineral Development Corporation, Policy matters of Mines and Minerals, amendments to APMMC Rules 1966, auctioning of Sand in the State – Delay condonation is execution of lease deed – Non-operation period – Removal of sand in Patta lands and its allied matters. Revision Petitions & all Court Cases pertains to Sand matters. Budget, draft Audit paras and PAC matters related to DMG, revenue Receipts related to Director of mines and Geology.

A2 Seat:

Matters relating to Minor Minerals pertaining to all Districts except Sand. Legislative Assembly/Council Matters, Court Cases and allied matters.

Mines 2 Section:

A1 Seat:

All matters relating to Major Minerals in Rangareddy, Hyderabad, Nalgonda, Mahabubnagar and Medak Districts. All miscellaneous matters pertaining to the seat.

A2 seat:

All matters relating to Major Minerals in Adilabad, Nizamabad, Warangal, Khammam and Karimnagar Districts, All miscellaneous matters pertaining to the seat.

IF Cell and Legislature and Budget Section:

A1 Seat:

All issues relating to Azamabad Industrial Area. Acts/Rules etc. Administrative Reforms. Matters relating to Govt. Dividends and AGMs of Sponge Iron Steels Ltd., Praga Tools, NFCL, GFCL etc. SFC, IDC, EDC, ANRICH Matters, matters relating to revival of sick units financed by SFC, Performance Indicators, E-Governance Reports of HODs and Corporations and Consolidated work. Smart Govt implementation in Industries and Commerce Ind. & Com. Dept, All Consolidation Reports required by other departments of Secretariat and Head of the Departments.

A2 Seat:

Preparation and consolidation of Budget Proposals, All matters relating to Comptroller and Auditor General Reports, preparation and finalization of the replies and furnishing report to the A.G. by routing the files through the concerned officers, subordinate Legislation and assurances etc, Governors/Finance Ministers Speech and all matters connected with Legislative Assembly/Council, All Miscellaneous matters pertaining to the seat.

Industrial Promotion and Infrastructure Section:

A1 Seat:

Partnership Summits, investment / Foreign Direct Investment, sanction of expenditure towards Foreign Tours / Sanction of grants to central Govt. organisations like ISBK Hub / CIPET etc, implementation of E-biz Project, Industrial Promotion Funds/Budget, Implementation of Industrial Policy, Single Window Clearance, Sanction of Incentives and other allied matters, Release/Revalidation/Re-appropriation of funds allotted under the head of account of Industrial Promotion, Power Tariff, SIPC/SIPB Meetings/Minutes. Follow up action, All miscellaneous matters pertaining to the seat.

A2 Seat:

Land acquisition for Industrial purpose and Court Cases, PCPIR, A.P. Invest matters, the Subjects related to Industrial Infrastructure development fund, Pollution Control Board matters, All miscellaneous matters pertaining to the seat.

A3 Seat:

Industrial Estates and Industrial Development areas, Growth Centres, Land acquisition for Autonagars in the State Pollution Control Board, All matters relating to SEZs/NIMZs, in the state and service matters relating to TSIIC, ASIDE Scheme, IIUS Scheme and other Central Schemes. Miscellaneous matters pertaining to the seat.

Micro, Small, Medium Entrepreneurs and Food Processing Section(MSME&FP):

A1 Seat:

All incentives and concessions extended by GOAP to the FP industrial units in Horticulture, Agriculture, Animal Husbandary, Fisheries, Agro Food Processing and Allied industries covered in the FP Policy. Assistance to Marketing Capabilities of FP units and electronic trade exchange. All matters relating to constitution of Food Processing Society and allied matters. Matters relating to Technology up gradation/Establishment. /Modernisation of Food processing Industries, Cold Chains. Value addition of Preservation Infrastructure for non-horticulture products and Refer Vans. Creation of Infrastructure facility for running Degree/Diploma/ Certificate Course in FP Technology. Conduction of Video Conference. All matters relating to Modification of Abbations, EDP, FPTC and Promotion activities. Any new schemes of Food Processing to be announced by State and Central Government in future. Matters relates to Legislature/Council and Court Cases. All matters relating to Bio Technology, Bio-Tech Parks and Seminars/Conferences/Exhibitions/Training Programmes etc. Establishment of ICICI Knowledge Park.

A2 Seat:

Scheme of incentives and subsidies for Micro, Small, Medium Eneterprises and SSI Food Processing Units as per G.O.Ms.No.296 (Ind. & Com.) Dt.22.08.1998 and amendments/orders issued from time to time. All matters relating to LIDCAP and APSSIDC. Leather Industrial Parks. Matters relates to Association of Lady Entrepreneurs of A.P.(ALEP). All Legislative Assembly/Council matters pertaining to the Seat. Matters relating to Coir Boards. Matters relating to TSKVIB including service matters. Board meeting on All Small Scale Clusters. All matters relating to PMEGP/PMRY. All annual sanctions including the proposals received from Commissioner of Industries for revalidation/re-appropriation, ratification related to MSME, marketing assistance, productivity council, IPR and IID Projects, TSSSIDA and implementation of SSI Policy. Financial District Matters. FAPSIA Matters. Establishment of Biotech Park and Turkapalli Village (Biotech Incubator, Water Supply etc. Matters relating to KVIC, MSME DI etc. of GOI Institutions.

Industrial Establishment, Sugar and Industrial Financial Reconstruction (IE, Sugar & IFR) Section:

A1 Seat:

All Establishment matters of Gazetted & Non-Gazetted Officers of (1) Commissioner of Industries, District Industries Centres. All the Establishment matters of Industrial Estates and Industrial Development areas; All Establishment matters of Gazetted & Non-Gazetted Officers of C&EP Wing. All the matters pertaining to APTPC, IITF and related matters, All matters pertaining/related to Competition Commission of India. All matters relating to Industrial Trade Fairs/Exhibitions, Miscellaneous matters of C&EP subjects. RTI Correspondence on the above subjects. All Matters relating to PAC on the above subjects. All miscellaneous matters on above subjects.

A2 Seat:

Subject relating to Purchase Tax/Loans to the Pvt. Coop. Sugar Factories from Sugar Development Fund or NCDC/ All issue relating to Private Sugar Factories. Fixation of Cane Price and other related issues. Subject relating to Cane Development Councils in the State. All matters relating to C& AG. All matters relating to Centrally Sponsored Schemes. LAQs/LCQs / Assurances and other related issues pertaining to the above subjects. Court Cases relating to the subject. RTI Correspondence on the above subjects. Matters relating to Cooperative Sugar Factories in the State - Appointment of PIC - General Body Meetings etc. All Service Matters relating to Sugar Department including HOD. All Matters relating to Nizam Sugars Ltd. Subjects relating to Budget and release. Draft Audit Paras and its related matters. Loans to the Coop Sugar Factories. LAQs/LCQs/Assurances related issues pertaining to the above. All BIFR/AAIFR Cases. LAQs, Assurances and Audit paras Matters relating to (1)DBR Mills, (2)IDPL (3) HCL (4)APHMEL, (5) Praga Tools (6) R.F.C. (7) A.P. Scooters etc. Supreme Court /High Court Cases and all other related Court Cases. All matters relating to erstwhile HAL/AWL/ Voltas. All miscellaneous matters pertaining to the seat.

Textiles Section:

A1 Seat:

Establishment matters of Handlooms and Textiles Dept., All matters relating to APCO, SPINFED, TSTEX. Matters relating to national handloom expo/State Expos etc. Matters relating to TS State Tailors Cooperative Societies Federation Ltd. (Tailor Fed). Matters relating to Power Loom Weavers and Silk Weavers. Matters relating to Jute Board. All miscellaneous matters pertaining to the seat.

A2 Seat:

Policy matters relating to Handloom Industry. All plan Schemes pertaining to Handlooms and Textiles Department. All matters relating to Primary Weavers Coop. Societies and Handloom Training Centres at Sircilla. Matters pertaining to TSHDC(Golconda) and related matters. All matters related to Industrial Trade Fairs/Exhibitions of TSHDC. Budget of Handlooms and Textiles Dept. etc. Matters pertaining to National Institute of Design (NID). NIFT-Apparel Export Parks/Textiles Parks.

Vigilance Section:

A1 Seat:

All matters relating to Anti-Corruption Bureau, Vigilance and Enforcement Cases to the extent of disciplinary action on the employees concerned, departmental action i.e., initiation of Departmental proceedings under relevant conduct rules under which the employees concerned are governed, till the award of punishment or otherwise in such cases, in respect of the employees under the control of Commissioner of Handlooms and Textiles and Director of Mines & Geology. Review meetings with Vigilance Commissioner. All miscellaneous matters pertaining to the seat, and consolidation work relating to Section.

A2 Seat:

All matters relating to Anti-Corruption Bureau, Vigilance and Enforcement Cases to the extent of disciplinary action on the employees concerned, departmental action i.e., initiation of Departmental proceedings under relevant conduct rules under which the employees concerned are governed, till the award of punishment or otherwise in such cases, in respect of the employees under the control of Commissioner of Industries, Director of Sugar and Cane Commissioner, Nizam Sugars Ltd. All matters relating to ACB, Vigilance and Enforcement Cases of all Corporations/entities under the control of Ind. & Com. Dept., All miscellaneous matters pertaining to the seat.

(VII). THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH OR REPRESENTATION BY THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPELEMNTATION THEREOF

The public who are aggrieved in the delay of issue of order at Government Level may approach any Officer from and above the rank of Assistant Secretary to Government. The Department's staff are not allowed to entertain any visitors who come for their personal work.

Therefore, the consultation with public representation is not relevant to Secretariat departments in General and Industries and Commerce Department in particular.

(VIII). A STATEMENT OF BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACESIBLE FOR PUBLIC.

The constitution of boards and councils and committees that are relevant to the public is uncommon for the departments in Secretariat including Industries and Commerce Department, since the business carried out in Secretariat is not directly meant for public. The policies will be decided are placed before legislature and after they transfer into Acts, the Heads of Departments under the administrative control of different departments in Secretariat give directions for the subordinate offices for implementation, overseeing and monitoring.

The Secretariat is merely confined in policy making and overseeing of the administration of the State through Heads of Departments and hence it is not directly related to the public.

(IX). A DIRECTORY OF ITS OFFICERS AND EMPLOYEES:

Sl.No.	Name and Designation	Designation	Telephone Nos.
01	Sri Jayesh Ranjan	Principal Secretary to Government and Commissioner for Industrial Promotion	040-23454449, 23452985
02	Sri P. Kiran Kumar,	Deputy Secretary to Government	8008504333
03	Smt. J. Shoba Rani,	Assistant Secretary to Government	8008504332
04	Smt T.L. Surekha,	Section Officer	8008504331
05	Sri I. Namya	Section Officer	8008504305
06	Sri RVNL Chandra Sekhar	Section Officer	8008504315
07	Smt M. Sandhya Rani	Section Officer	8008504323
08	Sri P.Chinna Reddy	Section Officer	8008504330
09	Kum. B. Mangamma	Section Officer	8008504324
10	Smt I. Padma Latha	Section Officer	8008504318
11	Sri A. Karunakar	Section Officer	7032111438
12	Sri V. Shekhar Reddy	Section Officer	8008504329
13	Sri S.Chandra Shekar	Assistant Section Officer	
14	Sri V.Rajendra Prasad	Assistant Section Officer	
15	Sri G.Shravan Kumar	Assistant Section Officer	

16	Sri K.Srinivas Reddy	Assistant Section Officer	
17	Sri B.Srinivas	Assistant Section Officer	
18	Sri SCVK Chouhan	Assistant Section Officer	
19	Smt V. Anuradha	Assistant Section Officer	
20	Sri M.Praveen Kuamr	Assistant Section Officer	
21	Smt.V.Sreelatha	Assistant Section Officer	
22	Mir Ahmed Ali	Section Assistant	
23	Ch.Yadagiri	Dispatch, Record and Tappal Assistant	
24	N. Arvind Babu	Record Assistant	
25	Yadagiri	Record Assistant	
26	S. Jaya	Dafedar	
27	Mohd Saleem	Cycle Orderly	
28	Ishaq Hussain	Office Subordinate	
29	V. Lakshmi	Office Subordinate	
30	Md.Dastagiri	Office Subordinate	
31	P. Anand Kumar	Office Subordinate	
32	M. Ashok Kumar	Office Subordinate	
33	Jahangir Bee	Office Subordinate	

(X). THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM FOR COMPENSATION AS PROIDED IN ITS REGULATIONS.

Sl. No.	Employee Code	NAME	DESIGNATION	Monthly Emoluments
1	2577138	P. Kiran Kumar	Deputy Secretary	107797
2	2541908	J. Shobha Rani	Assistant Secretary	84040
3	1438179	B.Mangamma	Section Officer	71817
4	2565917	I.Namya	Section Officer	62858
5	2573771	T.L.Surekha	Section Officer	61254
6	2573776	A.Karunakar	Section Officer	61254
7	2575590	V.Sekhar Reddy	Section Officer	62858
8	2601662	R.V.N.L.Chandra Sekhar	Section Officer	77754
9	2529418	M.Sandhya Rani	Section Officer	73669
10	2598212	P.Chinna Reddy	Section Officer	73709
11	2602102	I. Padmalatha	Section Officer	73719

12	2501632	V. Anuradha	Assistant Section Officer	81673
13	2514851	V. Rajendra Prasad	Assistant Section Officer	97613
14	2573180	SCVK Chavan	Assistant Section Officer	61019
15	2596699	V.Sreelatha	Assistant Section Officer	47689
16	2600032	M. Praveen Kumar	Assistant Section Officer	47689
17	2554663	S.Chandra Sekhar	Assistant Section Officer	95214
18	2579208	K. Srinivas Reddy	Assistant Section Officer	59176
19	2566995	B. Srinivas	Assistant Section Officer	54584
20	2579204	G. Shravan Kumar	Assistant Section Officer	56063
21	2541585	Mir Ahmed Ali	Section Assistant	30695
22	2554760	Ch.Yadagiri	Dispatch, Record and Tappal Assistant	67637
23	2554778	N. Arvind Babu	Record Assistant	60779
24	2554772	Yadagiri	Record Assistant	64141
26	2554784	S. Jaya	Dafedar	57212
33	2554792	Mohd Saleem	Cycle Orderly	48666
27	2554780	Ishaq Hussain	Office Subordinate	46333
28	2595461	V. Lakshmi	Office Subordinate	45983
29	25547888	Md.Dastagiri	Office Subordinate	61159
30	2554779	P. Anand Kumar	Office Subordinate	55778
31	2595089	M. Ashok Kumar	Office Subordinate	50036
32	2590018	Jahangir Bee	Office Subordinate	30321

(XI). The budget allocated to each of its agency indicating the particular of all plans proposed, expenditures and reports on disbursements made.

The total Budget Estimate to this Department for the financial year 2018-19

Sl.No	Name of the Secretariat Department/Head of the Department	Budget Estimate 2018-19 (Rs. in Lakhs)
1	Industries and Commerce Secretariat Department	80,22.81
2	Commissioner of Industries	45,44.08
3	Director of Handlooms and Textiles Department	14,65.75
4	Director of Mines and Geology	36,37.05
5	Director of Sugar and Cane Commissioner	5,85.19
6	Commerce and Export Promotion	72.89
Total		186,95.98

Scheme expenditure		
HEAD	Industries and Commerce, Secretariat Department	
2408	<u>Revenue</u> Food Storage and Ware Housing	1,00.00
2875	<u>Revenue</u> Other Industries	8,99.70
3451	Secretariat Economic Services	4.5
	TOTAL Industries & Commerce, Secretariat Department	10,04.20
	Industries, Head of the Department (COI)	
2851	<u>Revenue</u> Village and Small Industries	256,64.41
2852	Industries	481,59.00
2875	Other Industries	104,75.00
	Total Revenue	842,98.41
4852	<u>Capital</u> Capital Outlay on Industries	3,00.00
4860	Capital Outlay on Consumer Industries	-----
4875	Capital Outlay on Other Industries	100,00.00
	Total Capital	103,00.00
	TOTAL Industries, HOD (COI)	945,98.41
	Handlooms & Textiles, Head of the Department	
2851	<u>Revenue</u> Village and Small Industries	70,07.16
	TOTAL Handlooms & Textiles, HOD	70,07.16
	Mines and Geology, Head of the Department	
2853	<u>Revenue</u> Non-Ferrous Mining & Metallurgical Industries	55,03.28
	TOTAL Mines and Geology, HOD	55,03.28
	Sugar Cane Commissioner, Head of the Department	
2852	<u>Revenue</u> Industries	17,62.00
	TOTAL Sugar Cane Commissioner, HOD	17,62.00
	Commerce and Export Promotion, Head of the Department	
3453	<u>Revenue</u> Foreign Trade and Export Promotion	1.00
	TOTAL Commerce and Export Promotion, Head of the Department	1.00
	TOTAL Revenue Demand	995,76.05
	TOTAL Capital Demand	103,00.00
	TOTAL Demand	1098,76.05

The budget page of the department in the budget book made budget book made available by Finance Dept., in the website: www.finance.telangana.gov.in are under Demand No.XXXVI.

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(XII). The manner of execution of subsidy programmes including the amounts allocated and the details of beneficiaries of such programmes.

NIL

(XIII). Particulars of recipients of concessions, permits or authorizations granted.

NIL

(XIV). Details in respect of the information, available to or held by it, reduce in an electronic form.

The detailed information on the Industries and Commerce Department is available on Telangana Government website i.e., www.telangana.gov.in.

(XV). The particulars of facilities available to citizens for obtaining information, including the workings of a library or reading room, if maintained for public use.

Citizens may visit Secretariat Office between 15.00 hours and 17.00 hours and contact Public Information Officers and Assistant Public Relation Officer in the Secretariat.

There is no separate Library facility for Secretariat Departments including Infrastructure & Investment Department. There is Central Library in Secretariat. The Law and Planning departments have separate Libraries which maintain the Acts and Rules of all the Departments and are commonly used by other departments.

CHAPTER 17

(XVI). The names, designations and other particulars of the Appellate Authorities and Public Information Officers;-

Sl.No.	Name and Designation	Designated as	Telephone Nos.
01	Sri P. Kiran Kumar, Deputy Secretary to Government	Appellate Authority	8008504333
02	Smt. J. Shoba Rani, Assistant Secretary to Government	Public Information Officer	8008504332
03	Smt T.L. Surekha, Section Officer (OP)	Assistant Public Information Officer	8008504331
04	Sri I. Namya Section Officer (Mines.I)		8008504305
05	Sri RVNL Chandra Sekhar Section Officer (Vigilence)		8008504315
06	Smt M. Sandhya Rani Section Officer (IF Cell & L&B)		8008504323
07	Sri P.Chinna Reddy Section Officer (Mines.II)		8008504330
08	Kum. B. Mangamma Section Officer (FP & MSME)		8008504324
09	Smt I. Padma Latha Section Officer (Sugar)		8008504318
10	Sri A. Karunakar Section Officer (Textiles)		7032111438
11	Sri V. Shekhar Reddy Section Officer (IP & INF)		8008504329

(XVII). Such other information as may be prescribed:-

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